**Notification of Increased Instructional Group Size**

by Public School District

603 CMR 28.06(6)(e)

**Note: Programs serving young children, ages three and four years of age, shall meet instructional grouping requirements of 603 CMR 28.06(7)(e) and (f).**

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| School District Proposed Effective Date |

Before mailing, please complete the following steps:

Attach the program’s weekly block schedule. Clearly indicate which time periods would be affected.

Attach copy of the notice sent to parents to notify them of increased instructional group size.

Respond to each of the following items. Attach additional sheets as needed.

1. Explain the reasons for the increased instructional group size.
2. Provide information as to what steps will be taken to reduce the instructional group(s) to sizes outlined in

603 CMR 28.06(c) and 603 CMR 28.06(d) for subsequent years.

Please complete this form and submit any supporting documentation to:

(Districts/Charter Schools) [PublicSchoolMonitoring@mass.gov](mailto:PublicSchoolMonitoring@mass.gov)