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| **Name of Grant Program:** Safe and Supportive Schools Competitive Grant | **Fund Code:** 0335 |

**This document is for planning purposes only.**

**Please submit all responses directly in GEM$**

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| REQUIRED PROGRAM INFORMATION – Fiscal Year (FY) 2025**OPTION TWO: SCHOOL BASED IMPLEMENTATION AND SUPPORT** |

NOTE: These questions are for **OPTION TWO: IMPLEMENTATION AND SUPPORT**. *If applying for OPTION ONE: Action Planning, please see the planning document for OPTION ONE.*

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| **District/ Charter School/ Collaborative:** |  |
| **Amount Requested** **($10,000 maximum):** | $ |
| **Program Coordinator Name:** |  |
| **Program Coordinator Title:** |  |
| **Phone:**  |  | **Email:** |  |
| **Fiscal Contact Name** |  |
| **Fiscal Contact Title** |  |
| **Phone:** |  | **Email:** |  |
| **Superintendent/ Charter School Leader/ Collaborative Leader Name:** |  |
| **Superintendent/ Charter School Leader/ Collaborative Leader Title:** |  |
| **Phone:** |  | **Email:** |  |
| **Use the space below to list anyone who assisted or was consulted with for the writing of this grant proposal** *(add rows if needed).* |
| **Name** | **Title** |
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| **Total number of schools to participate in action planning with this grant:** |  |
| Please list each school that will be part of the implementation during the 2024-2025 school year: (*add rows if needed)* |
| **School Name** |
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| If different from the Program Coordinator listed above, write the name, role, and email of the person who will provide support for Action Planning grantees (or others new to using the Tool). |
| **Name** | **Role** | **Email** |
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The [Safe and Supportive Schools Framework and Implementation Guide](https://sassma.org/documents/Safe_and_Supportive_School_Implementation_Guide.pdf) (Framework) includes 5 phases. The sections A – E are aligned to these phases. Even if your district/school/collaborative did not use the current version of the Framework and Self-Reflection tool (tool), please respond to all the questions below.

**For all responses: A minimum of 3-5 sentences can generally be considered a substantive response. Please enter your answers in the non-shaded cells in the tables below.**

1. **Phase I: Build a Foundation and Strengthen Readiness**

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| 1. Describe how schools, with support from the district got started with the Safe and Supportive Schools work. What was happening at the time the work began that initially interested the school or district in self-reflecting and completing an action plan? Who was involved with the work? What preliminary work was completed to get ready to self-reflect?
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1. **Phase II: Reflect on the Current State of the School and Identify Priorities**

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| 1. Describe what information was used to complete the SaSS Tool. Include descriptions of any data and/or feedback from staff, students, and families, and how information was gathered, shared with the team, and disaggregated.
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| 1. Describe the **successes** and **challenges** (including lessons learned) your team had when utilizing the SaSS Tool that you could share with a new grantee or other SaSS Tool user. Include explanations of which parts of the tool were used (i.e., Preliminary and/or Deep Dive) and what was most and least useful about each part of the tool.
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| Successes: |
| Challenges: |

1. **Phase III: Action Planning for a Safe and Supportive School**

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| 1. Describe how schools, with support from the district, completed the action planning process.
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| 1. Describe the **successes** and **challenges** (including lessons learned) your team had in creating an effective action plan.
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| Successes: |
| Challenges: |
| 1. Describe how the action plan aligns with other district plans (including but not limited to school and district improvement plans if applicable) and other initiatives. Describe if and how any other plans or initiatives may need to be or were adjusted because they were not aligned with the SaSS action plan.
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1. **Phase IV: Implementing the action plan for Success:**

In the chart below, please describe both previous work (with or without previous year’s SaSS grant funds) and planned work (for the 2024-2025 school year, with or without SaSS grant funds) related to Safe and Supportive Schools, including but not limited to activities that are intended to:

* improve the climate and culture;
* become more trauma sensitive;
* address racial or other inequities; and/or
* improve student and family voice and engagement.

Include in your description: successes and challenges related to these efforts or activities, measures of effectiveness, and the funding sources (including previous Safe and Supportive Schools grant funds).

*Please complete the chart below for each school that has previously or will be implementing a SaSS action plan during the 2024-2025 school year. If more than one school has completed or is participating in the same activities, please list them together. If schools will be implementing different activities, please copy and paste the entire chart for each school.* **ADD ADDITIONAL ROWS IF NEEDED**

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| **School Name(s)** |  |
| **Grades Served** |  |
| **Activity** | **Goal and Success Indicators** | **Indicate who led or will lead this effort****(if known)** | **Timeline** | **Funding** |
| *Describe the specific initiative, program, professional development, material, resource, etc. that will be funded by this grant.* | *Explain the goal for funding the activity as well as how you will know the activity was successful.*  | *If known, indicate who led or will lead this effort, such as a specific organization or vendor or school or district staff.* | *Indicate dates/timeframes (anticipated if planned for the 2023-2024 school year) for the activity.* | *Indicate the funding source for this activity (if applicable)*  |
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1. **Phase V: Develop a Cycle of Inquiry and Continuous Improvement**

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| 1. Describe how the school and district has sustained or will sustain the implementation efforts of the action plans, including any adaptations that are needed or anticipated.
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1. **Support for New Tool Users and Previous Mentorship/Support**

**A minimum of 3-5 sentences can generally be considered a substantive response. Please enter your answers in the non-shaded cells in the table below.**

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| 1. Describe how you or the grant team would help a new grantee, other new tool user, or other interested stakeholder with one or more of the following or in other areas related to the Safe and Supportive Schools grant program:
	1. the self-reflection process;
	2. action planning; and/or
	3. implementation process.
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| 1. Some schools and districts have provided mentorship or support as previous grantees or in other capacities. Please list any activities anyone in your district and/or school has engaged in to provide guidance, support, or to share information with other schools and districts, the Department of Elementary and Secondary Education (Department), or the Safe and Supportive Schools Commission (Commission) related to being more safe and supportive. Include information about the type of activity (e.g., networking participation, call with a district, presentation to the Commission etc.) and the audience or participants (if known).
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**Team(s):** Below, provide the names of the anticipated member(s) and role(s) of people to be in charge of managing and coordinating school-focused implementation. If a team member would like to be added to our contact list (in addition to the grant coordinator), please list their email address with their name. If the school-based team has a team leader, please indicate the person taking on this role with an \*. ADD ADDITIONAL ROWS AS NEEDED.

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| **Name (required) and Email (*optional*)** | **School** | **Title or Role** |
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