**Title IIIA: Supplemental Language Instruction for English Learners**

**Private School Equitable Services Monitoring – Quick Reference Guide**

Services under Title III, Part A must be meaningfully offered to nonprofit private schools located in the geographical boundaries of the district receiving Title IIIA funds to benefit eligible students, families, and educators, in a manner comparable to the services received by public school students, as per the published [ESSA Equitable Services for Private Schools Resource Guide](https://www.doe.mass.edu/federalgrants/resources/equitableservices-essa/rg-eqserv.docx).

To monitor school districts that receive Title IIIA funds, the Federal Grant Programs office at the Department of Elementary and Secondary Education (DESE) conducts program reviews based on the Tiered Focused Monitoring (TFM) of state and federal programs schedule, available on the [Office of Public School Monitoring website](https://www.doe.mass.edu/psm/tfm/schedule.html). The Title IIIA equitable services monitoring is conducted as a part of the ESSA consolidated monitoring in [CHAMP](https://massgov-my.sharepoint.com/personal/dessi_g_kirova_mass_gov/Documents/dese.lightning.force.com) and consists of a desk review of two document submissions:

1. **Offer of consultation to eligible private schools**

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| **ESEA § 8501(a)(1)**  | **Offer of consultation to eligible private schools** |
| ***Documentary evidence:*** | Submit evidence of offers of consultation regarding service to **each** eligible private school listed on the private school services worksheet of the district’s ESSA consolidated grant application for **the current school year**. Evidence must show that offers were received by all eligible schools (e.g., signed confirmation or return receipt slips/email read receipts). |
| ***Required of:*** | All districts with private schools within their LEA’s geographic boundaries receiving Title IIIA funds |

Districts receiving Title IIIA funds must reach out to any private schools located withinthe boundaries of their district. Districts are required to provide eligible private school children, their teachers, and their families with Title IIIA services or other benefits, such as professional development, parent involvement opportunities, and materials and supplies, that are equitable to those provided to eligible public-school children, their teachers, and their families. The services for the private schools must be in line with Title IIIA grant priorities. Evidence of private school outreach includes signed confirmation or read receipts from eligible private school leaders that consultation on providing services to eligible private school students has been offered and received.

1. **Affirmation of consultation with participating private school officials and description of services**

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| **ESEA § 8501(c)(1)** | **Affirmation of consultation with participating private school officials and description of services** |
| ***Documentary evidence:*** | Submit a clear, concise description of services being provided to each participating private school in **the current school year**. (As part of the annual application for ESSA grant funds, districts submit a signed copy of the *Affirmation of Consultation and Agreement with Participating Private School Officials* form for each participating private school; this form does not need to be submitted again). |
| ***Required of:*** | Districts with participating private schools receiving Title IIIA funds |

The ESSA statute and regulations require that timely and meaningful consultation occur between school district staff and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in ESSA Title IIIA programs. If services are accepted, districts must submit a signed affirmation from private schools of consultation in all required areas. Written affirmation of consultation and agreement covering the required components must be obtained from an authorized representative of each participating private school.