

**Hopedale**

**Targeted and Focused Monitoring Report**

**Review Date:** **January 22, 2025**

**Date of Final Report:** **02/05/2025**



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Acting Commissioner of Elementary and Secondary Education

During the 2024-2025 school year, Hopedale participated in a Targeted and Focused Monitoring Review conducted by the Department’s Office of Language Acquisition (OLA). The purpose of the Targeted and Focused Monitoring Review is to monitor compliance with regulatory requirements focusing on English Learner Education.

District/charter schools are reviewed every six years through Targeted and Focused Monitoring. There are 12 ELE criteria that target implementation of the requirements related to ELE programs under state and federal law and regulations:

ELE 1: Annual English Language Proficiency Assessment

ELE 2: State Accountability Assessment

ELE 3: Initial Identification of ELs and FELs

ELE 5: ELE Program and Services

ELE 6: Program Exit and Readiness

ELE 7: Parent Involvement

ELE 8: Declining Entry to a Program

ELE 10: Parental Notification

ELE 13: Fallow-up Support

ELE 14: Licensure Requirements

ELE 15: Professional Development Requirements

ELE 18: Records of ELs

The monitoring process differs depending on the thorough data analysis the Department conducts.

The review process includes the following:

1. Self-Assessment
* District reviews English Learner Education documentation for required elements including document uploads.
* District reviews a sample of English learner (EL) student records selected across grade levels and EL focus areas such as opt-out students, former ELs and students and/or parents who need translation and/or interpretation.
* Upon completion of these two internal reviews, the district’s self-assessment is submitted to the Department for review.
1. Verification
* Review of EL student records: The Department may select a sample of student records and request certain documentation to be uploaded to the WBMS as evidence of implementation of the ELE criteria.
* Review of additional documents for English Learner Education
* Surveys of parents of ELs: Parents of ELs are sent a survey that solicits information regarding their experiences with the district’s implementation of English Learner Education program(s), related services, and procedural requirements.
* Interviews of staff
* Classroom observations as applicable
* Parent and student focus groups as applicable

**Report:**

Within approximately 20 business days of the onsite visit, the onsite chairperson will forward to the superintendent or charter school leader the findings from the Targeted and Focused Monitoring Review. Within 10 business days of receipt of the findings, the district reviews and comments on the findings for factual accuracy before they are finalized. After the report is finalized, districts develop a Continuous Improvement and Monitoring Plan (CIMP) for any criteria receiving a rating of "Partially Implemented," "Not Implemented," and “Implementation in Progress.” The CIMP outlines an action plan, identifies the success metric, describes the measurement mechanism and provides a completion timeframe to bring those areas into compliance with the controlling statute or regulation. District and charter schools are expected to incorporate the CIMP actions into their district and school improvement plans, including their professional development plans.

# **DEFINITION OF COMPLIANCE RATINGS**

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| **Implemented** | The requirement is substantially met in all important aspects. |
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| **Implementation in Progress** | This rating is used for criteria containing new or updated legal requirements and means that the district has implemented any old requirements contained in the criterion and is training staff or beginning to implement the new requirements in such a way that the onsite team anticipates that the new requirements will be implemented by the end of the school year. |
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| **Partially Implemented** | The requirement, in one or several important aspects, is not entirely met. |
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| **Not Implemented** | The requirement is totally or substantially not met. |
| **Not Applicable**  | The requirement does not apply to the school district or charter school. |

For more information on the Targeted and Focused Monitoring approach, please visit the Department’s [website](https://www.doe.mass.edu/ele/cpr/default.html).

Hopedale

**SUMMARY OF COMPLIANCE CRITERIA RATINGS**

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|  | **English Learner Education Requirements** |
| **IMPLEMENTED** | ELE 1, ELE 2, ELE 3, ELE 6, ELE 8, ELE 10, ELE 13, ELE 15 |
| **PARTIALLY****IMPLEMENTED** | ELE 5, ELE 7, ELE 14, ELE 18 |

| **Improvement Area** **1** |
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| **Criterion:** ELE 5 - Program Placement and Structure |
| **Rating:** Partially Implemented |
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| **Description of Current Issue:** Documentation and staff interviews indicated that the district has adopted procedures to identify English learners who do not meet English proficiency benchmarks and has established procedures for the district to identify areas in which identified English learners need improvement, establish personalized goals for the identified English learners to attain English proficiency, and review resources and services available to identified English learners that may assist said learners in the identified areas of improvement; however, the district has not ensured there is input from the parents or legal guardians of the identified English learner, established a process to assess and track the progress of English learners in the identified areas of improvement, nor ensured all staff are trained in and implement these processes in their daily instruction as required under M.G.L. c. 71A,§11.Additionally, staff interviews and a review of documentation indicated that the district does not have an ESL curriculum that is integral to an effective ELE program in which ELs of all grades and proficiency levels become English proficient at a rapid pace. Staff interviews also indicated that content teachers do not always use sheltered content instruction strategies that focus on meaningful and engaging activities designed to build content knowledge while strategically taking into account the language demands that ELs face in content classrooms, scaffolding appropriately to meet these demands, and delving into specifics about the language of the content by developing language objectives aligned to WIDA Standards 2020. Instead, content staff rely on ESL staff to provide them with appropriate scaffolds and supports for their content teaching to be accessible to EL students, or they rely on google translate to translate instructional materials. While leveraging native language and supporting translanguaging in moderation are important strategies, relying on direct translation too much at the expense of incorporating sheltering strategies does not promote the rapid learning of English nor grade level understanding of the content areas in SEI classes. Staff interviews also indicated that the district does not provide structured support for SEI instruction, such as systematic co-planning time or clear expectations for SEI strategies and language objectives from evaluators. These practices do not align with the requirements of G.L. c. 71A, §7, and 603 CMR 14.04(3), which mandate that SEI programs deliver content instruction that is comprehensible and supports English language development. Finally, interviews, documentation, and a review of student records indicate that the district lacks the ELE staffing capacity to effectively provide essential components of an effective ELE program, such as providing sufficient time of ESL instruction based on students' needs, placing students in ESL courses with peers at appropriate grade and English proficiency levels, and providing time for ESL collaboration with content teachers to identify language objectives, student needs and to provide appropriate supports and scaffolds for students with low levels of proficiency in content courses. |

| **Improvement Area 2** |
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| **Criterion:** ELE 7 - Parent Involvement |
| **Rating:** Partially Implemented |
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| **Description of Current Issue:** Interviews and documentation indicated that the district does not have an English Learner Parent Advisory Council as required in M.G.L. c. 71A,§6A. While the district has policies and procedures in place to ensure that competent, appropriately trained staff or outside resources provide translation and interpretation, district staff do not always utilize these and instead rely on Google Translate, ELE staff, or untrained internal multilingual staff to provide interpretation/translation. |

| **Improvement Area 3** |
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| **Criterion:** ELE 14 - Licensure Requirements |
| **Rating:** Partially Implemented |
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| **Description of Current Issue:** A review of the relevant SEI Endorsement data indicated that most core academic teachers assigned to provide sheltered English instruction to English learners hold the SEI Teacher Endorsement, but some do not. |

| **Improvement Area 4** |
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| **Criterion:** ELE 18 - Records of ELs |
| **Rating:** Partially Implemented |
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| **Description of Current Issue:** A review of the documents requested from the district indicated that the district does not consistently keep all the required documents in students' EL records. |