## Program Advisory Committee for Vocational Technical Education Form

A school district official must complete this form and submit it with the Application for Vocational Technical Education New Program Approval M.G.L.c.74. Massachusetts Department of Elementary and Secondary Education staff will then review for compliance with the Vocational Technical Education Regulations.

| **District:       School Year:       Program Name:** | | | | | | | | | | |
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| **Facilitator:** *(May be school district staff.)* **Date of Completion:** | | | | | | | | | | |
| Provide the first and last name of all committee members. *(NOTE: School district staff from ANY school district may not be members of the Program Advisory Committee. Do not list them below.)*  Provide the address for each member including street name & number, city/town, state, zip code, daytime or cell phone telephone number and email address. | Provide the company name for each business/industry representative; the organizational title for the organized labor representative; the name of the school/college/university for the postsecondary representative and the organizational title forthe registered apprenticeship program representative.  **1**OrganizedLabor representation is not required on individual PACs if the school’s General Advisory Committee includes such representation.  **2**Postsecondary representation is required on all PACs. That requirement can be met with representatives of postsecondary education institutions or registered apprenticeship programs.  3Prior to the approval of a new program, the parent/guardian and student representation requirement may be met by involving one or more parents and students not yet associated with the program. Their role is to ensure that the perspectives of parents and students are considered in the development of the program. | **composition**  *(check as applicable)* | | | **type of representation**  *(check one box for each name listed)* | | | | | |
| ***Person with Disabilities*** | ***Racial or Linguistic Minority*** | ***Non- traditional by gender***  ***(if applicable)*** | ***Business/industry*** | ***Organized Labor 1*** | ***Postsecondary Institution 2*** | ***Registered Apprenticeship 2*** | ***Parent/Guardian3*** | ***Student3*** |
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| *List chairperson here* |  |  |  |  |  |  |  |  |  |  |
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| *Add more rows as needed* |  |  |  |  |  |  |  |  |  |  |