## MassSTEP Resources

The [*SABES Program Support PD Center*](http://www.sabes.org/pd-center/program-support-pd-center) is the best place to go for resources. However, some key resources by program area are listed below. Please note that the [*IET Design Toolkit*](https://lincs.ed.gov/state-resources/federal-initiatives/advance-iet)and [*IET Resource Repository*](https://lincs.ed.gov/state-resources/federal-initiatives/advance-iet/repository)include resources for all MassSTEP ABE and MassSTEP ESOL components.

PROGRAM DESIGN

* [*IET Design Toolkit*](https://lincs.ed.gov/state-resources/federal-initiatives/advance-iet)

The IET Design Toolkit was developed as part of the ADVANCE IET project (2022–2025), which provides new training opportunities and resources to assist state adult education offices, professional development providers, and local program staff in enhancing and expanding IET programs for adult education participants. The Toolkit includes Research and Assess, Design and Plan, Develop and Implement, and Evaluate and Improve modules.

* *[IET Resource Repository](https://lincs.ed.gov/state-resources/federal-initiatives/advance-iet/repository)*

This collection of freely available resources has been compiled to support program development and continuous improvement of quality IET programming, including IET curricular resources. Content within this repository has been organized into six categories. Select a category to explore related resources.

* [*Career Pathways Toolkit: An Enhanced Guide and Workbook for System Developmen*t](https://careerpathways.workforcegps.org/resources/2016/10/20/10/11/Enhanced_Career_Pathways_Toolkit)

A state level toolkit that defines the major elements of career pathways development. Embedded and writeable worksheets for each of the toolkit’s elements are included.

ADULT EDUCATION

* Institute for the Study of Adult Literacy (ISAL), et. al

The [*Developing Basic Skills Curriculum for an IET: A Guide for the Pathways to Employment Program*](https://sites.psu.edu/pathwaystoemployment/files/2017/09/IET-Guide_FINAL_U.ED-EDU-17-48-no-page-on-tools-p7rrm7.pdf) offers resources and tools to help plan, design, and implement the adult education component of an IET curriculum.

WORKFORCE PREPARATION ACTIVITIES

* [*Academic, Career, and Employability Skills Transitions ACES-Transitions Integration Framework (ACES-TIF)*](http://atlasabe.org/resources/aces)

The goal of ACES-TIF is to help programs provide contextualized instruction integrating postsecondary education and training readiness, employability skills, and career readiness at all levels.

* [*The Employability Skills Framework*](https://cte.ed.gov/initiatives/employability-skills-framework)

Developed by RTI International in partnership with the Office of Career, Technical, and Adult Education at the U.S. Department of Education, the Employability Skills Framework consists of nine skills organized in three categories: Applied Knowledge, Effective Relationships, and Workplace Skills. A facilitator’s guide and other resources can be found at: [*https://ccrscenter.org/technical-assistance-networks/professional-learning-modules/integrating-employability-skills*](https://ccrscenter.org/technical-assistance-networks/professional-learning-modules/integrating-employability-skills)*.*

* [North Star Digital Literacy](https://www.digitalliteracyassessment.org/standards)

Assessments that define the basic skills needed to perform tasks on computers and online. Self-guided modules are included.

WORKFORCE TRAINING

* [*careeronestop Certification Finder*](https://www.careeronestop.org/Toolkit/Training/find-certifications.aspx)

Online industry-recognized certification database sponsored by the U.S. Department of Labor.

* *Career Technical Education Instructional Frameworks*

The next generation of [*Massachusetts CTE Instructional Frameworks*](https://www.doe.mass.edu/ccte/frameworks/default.html) are envisioned to be a dynamic source of resources and tools to support continuous improvement of CTE programs and career-connected learning. The frameworks are made up of standards and industry recognized credentials. Essential industry and safety credentials are identified for each program area as an external validation of the skills students need to enter the industry.

* [*Credentials Matter*](https://credentialsmatter.org/)

Credentials Matter identifies national trends and shares state-level information about the credentials students earn and the credentials employer’s demand.

CIVICS EDUCATION

* [*EL/Civics Online*](https://www.elcivics.com/)

A series of online lessons on U.S. history, government, citizenship, geography, and culture.

ADVISING

* [*Appreciative Advising*](http://www.appreciativeadvising.net)

Website on Appreciative Advising, the collaborative practice of helping students optimize their educational experiences and achieve college and career goals.

* [*MassHire Career Information System 360*](https://portal.ma.cis360.org/about-us)

MassHire CIS 360 is a comprehensive online career exploration system offering current career, education, and labor market information to all Massachusetts residents for free, licensed by the MassHire Department of Career Services (MDCS).

* [*Occupational Outlook Handbook*](https://www.bls.gov/ooh/)

Prepared by the U.S. Bureau of Labor Statistics, this resource provides detailed information about employment projections and other occupation information.